

MADISON COUNTY
PERSONNEL ACTION

Department

Madison County Detention Center

Employee Name

Cedric T. Shavers

Job title

Detention Officer

Employee #

4993

Effective Date

01-26-2014

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position:

Sgt.

To Position:

Detention Officer

Rate of Pay

\$ 14.11

Rate of Pay

\$ 12.83

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Major Chuck McNeal

Signature

[Signature]

Date

1-21-2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

P.O. Box 113
Canton, MS. 39046-0113

Canton Fax: 601-859-0322
Ridgeland Fax: 601-898-0731

Kay Pace

Tax Collector
Madison County

Canton: 601-859-5226
Flora: 601-879-9537
Ridgeland: 601-856-4472
Toll Free: 800-428-0584

Office: TAX COLLECTOR Employee Name: BRENDA M. MCKENZIE
Job title: TAX COLLECTOR DEPUTY CLERK Employee SS #: _____
Effective Date: 02-03-2014

Hire

Full-time Part-time Temporary Hourly Salaried
replacement new position

Rate of Pay: \$ 25,000.00

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay: \$ _____ Rate of Pay: \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name: KAY PACE BY Debra Johnson Signature: Debra Johnson Date: 1-27-2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	<u>vtm</u>	<u>1/27/14</u>
Copy to HR	_____	_____
Copy to Comptroller	<u>vtm</u>	<u>1/27/14</u>
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Sheriff's Dept. Employee Name Barry Chandler
 Job title deputy sheriff Employee ^{ID} # new hire
 Effective Date 2-9-2014

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: deputy sheriff new position or replacement if so, whom? Thomas Strait
 Rate of Pay \$ 17.56 An hour

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 1-28-2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	<u>vtm</u>	<u>1/29/14</u>

MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Thomas Strait
 Job title deputy sheriff Employee ^{ID}# 4960
 Effective Date 2-2-2014

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement if so, whom? _____
 Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

~~Promotion~~ **Transfer**

From Position: deputy - patrol To Position: deputy - detention / SRT
 Rate of Pay \$ 17.56 an hour Rate of Pay \$ 17.56 an hour

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

*please transfer employee from department 200 (sheriff admin) to department 220 (sheriff detention)

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 1-28-2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	<u>vtm</u>	<u>1/29/14</u>

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name D/O Tiffany WhiteWells
Job title Detention Center Employee # 5334
Effective Date 02-16-2014

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom?

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Detention Officer To Position: Detention Officer

Rate of Pay \$ 11.96 Rate of Pay \$ 12.31

Met the year requirement

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Major Chuck McNeal Signature [Signature] Date 01-30-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____